

Master competency map

TAE40116 Certificate IV in Training and Assessment

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About this competency map

The competency map (or matrix) that follows shows the relationship between the TAE40116 units and Blackwater Projects' TAE40116 materials

The figure below shows what is covered:



This map gives a 'big picture' of the relationship between the learning/assessment materials and the units of competency included in our TAE40116 materials. We also provide a more detailed competency map with each TAE40116 assessment tool.

How this map may help you

Use this map to help you:

- understand the basis for the program materials and assessment tasks
- isolate materials and assessment tasks for individual units.

Competency maps per cluster

Designing learning

Units addressed→		TAEDES401	TAEDES402
Participant manual (by chapter)			
1	Use training packages and accredited courses to meet client needs	✓	✓
2	Design and develop learning programs	✓	
Assessment (by task)			
DES Knowledge questions		✓	✓
DES Task 1	Design and develop a competency-based learning program	✓	✓
DES Task 2	Design and develop a learning program	✓	

Address adult LLN skills

		Units addressed→	TAELLN411
Participant manual			
1	LLN and VET		✓
2	Australian Core Skills Framework		✓
3	Address adult LLN skills		✓
Assessment			
LLN Knowledge questions			✓
LLN Task 1	Identify LLN skills needed to perform a workplace task		✓
LLN Task 2	Identify a learner's LLN needs		✓
LLN Task 3	Select instructional and assessment strategies that address identified LLN needs		✓
LLN Task 4	Customise learning resources		✓
LLN Task 5	Work with LLN specialists		✓
LLN Task 6	Select, use and review LLN support strategies		✓

Delivering training

Units addressed→		TAEDEL401	TAEDEL402	BSBCMM401
Participant manual				
1	Adult learning: an introduction	✓	✓	
2	Training needs and objectives	✓	✓	✓
3	Plan training sessions	✓	✓	✓
4	Deliver training: basics of effective communication and facilitation	✓	✓	✓
5	Plan, organise and facilitate learning in the workplace		✓	
6	Plan, organise and deliver group-based learning	✓		✓
7	Reviewing and record-keeping	✓	✓	✓
Addendum	Virtual delivery (stand-alone supplementary information, first added in 2020)	✓		✓
Assessment				
DEL Knowledge questions		✓	✓	✓
DEL Task 1	Plan, organise and deliver one 30-min session to a group of at least 8 participants (TAE trainer / assessor to observe)	✓		✓
DEL Task 2	Plan, organise and deliver two consecutive, 40-minute sessions to a group of at least 8 participants (in your workplace)	✓		✓
DEL Task 3	Plan, organise and facilitate workplace learning for an individual (on two separate occasions)		✓	

Workplace assessment

Units addressed→		TAEASS401	TAEASS402	TAEASS403	TAEASS502
Participant manual					
1	Introduction to competency-based assessment	✓	✓	✓	✓
2	Plan assessment activities and processes	✓			
3	Design and develop assessment tools				✓
4	Assess competence		✓		
5	Participate in assessment validation			✓	
Appendix	AQF and Training Packages	✓	✓	✓	✓
Assessment					
ASS Knowledge questions		✓	✓	✓	✓
ASS Task 1	Plan assessment (RPL)	✓			
ASS Task 2	Plan assessment (training-based)	✓			
ASS Task 3	Validate an assessment tool			✓	
ASS Task 4	Plan, design and develop an RPL assessment tool	✓			✓
ASS Task 5	Assess competence x2 (RPL)		✓		
ASS Task 6	Validate an assessment tool			✓	
ASS Task 7	Plan, design and develop an assessment tool	✓			✓
ASS Task 8	Assess competence x3		✓		
ASS Task 9	Validate an assessment tool			✓	
ASS Task 10	Plan, design and develop an assessment tool	✓			✓

end of document