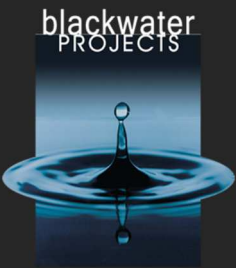


OFFICE USE



Training and assessment strategy

Reflected in Blackwater Projects materials covering
TAE40110 Certificate IV in Training and Assessment

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About this document

This document describes the training and assessment strategy reflected in Blackwater Projects' TAE40110 materials, 2016 version

This document gives a 'big picture' explanation of the training and assessment strategy reflected in the Blackwater Projects TAE40110 materials

Assessment approach

The assessment booklet

The assessment booklet lists all **summative assessment tasks** participants must complete for each TAE40110 cluster.

Assessment strategy

The table below shows the assessment strategy reflected in each TAE40110 cluster:

Assessment method	Description
Short answer questions	Participants answer a series of paragraph-style, open questions
Practical assessment tasks	Participants complete a series of practical assessment tasks: <ul style="list-style-type: none">• They complete some tasks as part of their TAE program training Whether you deliver this qualification online, via distance or face to face, you should allow participants to complete these tasks with supervision and guidance from the TAE trainer/assessor, as needed• Other tasks are designed for completion in the workplace However you deliver this qualification, participants should complete these tasks independently, in a realistic work setting.

Training and assessment strategy

You can easily adapt the Blackwater Projects TAE40110 resources for 2016 to support a range of learning and assessment strategies.

The following pages summarise the learning and assessment strategy reflected in the 2016 version of Blackwater Projects' TAE40110 resources.

Clustering

For 2016, we have clustered the TAE40110 units have been clustered into four programs:

1. Designing Learning
2. Address adult LLN skills
3. Delivering Training
4. Workplace Assessment.

Other things we thought you'd like to know

- Your RTO may deliver each cluster as a stand-alone program, or as part of the TAE40110 qualification.
- You may vary the order in which you deliver each cluster.
- If desired, it's easy to cluster units differently and adapt our resources to match your alternative clustering model. To help you do this, refer to the *TAE40110 Master Competency Map*. Download this document from the **Support Materials** section of Blackwater Projects' client portal.

Training and assessment strategy for face-to-face delivery mode

Cluster	Unit/s covered (by code)	Training duration	Summative assessment tasks
Designing Learning (DES)	TAEDS401A	3 days total (9:00am-5:00pm/day) May be consecutive or not	1. Short answer questions 2. Practical tasks: <ul style="list-style-type: none"> DES Task 1—Design and develop one competency-based learning program DES Task 2—Design and develop one learning program (may or may not be competency based)
	TAEDS402A		
Allow 4-6 weeks before cluster 2, so participants can complete assessments. Remain available throughout this time, to support participants.			
Address adult LLN skills (LLN)	TAELLN411	1 day total Tasks 1-5 may be completed during training time, time permitting Task 6 should be completed in the workplace after training, or may be completed in conjunction with DEL Task 1 or 2	Designed so that most (not all) tasks are completed during TAE training, although participants should revise and submit all tasks as one portfolio after the conclusion of training 1. Short answer questions 2. Practical tasks: <ul style="list-style-type: none"> LLN Task 1—Identify LLN skills needed to perform a workplace task LLN Task 2—Identify a learner's LLN needs LLN Task 3—Select instructional and assessment strategies that address identified LLN needs LLN Task 4—Customise learning resources LLN Task 5—Work with LLN specialists LLN Task 6—Select, use and review LLN support strategies
We recommend introducing TAELLN411 here, because you have the option of completing LLN Task 6 in conjunction with DEL Tasks 1 or 2. Allow 1-3 weeks before cluster 3, so participants can complete assessments. Remain available throughout this time, to support participants.			

Cluster	Unit/s covered (by code)	Training duration	Summative assessment tasks
Delivering training (DEL)	TAEDEL401A	4 days total Day 4 is practical assessment day—DEL Task 1 Ideally day 4 is about one week after day 3 (days 1-3 may be consecutive)	Most tasks to be completed after the conclusion of training, except DEL Task1 (allow 3 months): 1. Short answer questions 2. Practical tasks: <ul style="list-style-type: none"> DEL Task 1—Plan, organise and deliver one 30-min session to a group (TAE trainer/assessor to observe) DEL Task 2—Plan, organise and deliver two consecutive, 40-minute sessions to a group (in your workplace) DEL Task 3—Plan, organise and facilitate workplace learning for an individual (on two separate occasions)
	TAEDEL402A TAEDEL301A BSBCMM401		
Allow 4-6 weeks before cluster 2, so participants can complete assessments. Remain available throughout this time, to support participants.			
Workplace Assessment (ASS)	TAEASS401B TAEASS402B TAEASS403B	3 days May be consecutive or not Tasks 1, 2 and 3 are completed during training time. Task 4 is completed after the conclusion of training.	Most tasks to be completed after the conclusion of training, except ASS Task1 (allow 3 months) 1. Short answer questions 2. Practical Tasks: <ul style="list-style-type: none"> ASS Task1—Assess competence (RPL) and moderate decision ASS Task2—Plan assessment and gather evidence ASS Task3—Participate in assessment validation ASS Task4—Plan assessment and assess competence.

end of document